

# PREPARATION FOR THE PMP® EXAM



**duration: 35 godzin**



**35 PDU points**



**online training  
net price: 4950 zł**



**level: advanced**



**training language:  
polish, english**



**traditional training  
net price: 5900 zł**

Introducing PMI's® five-day intensive preparation for obtaining the **Project Management Professional (PMP)® certificate**. The training organizes and develops the knowledge and skills acquired during the previous modules of PMP® Academy. **The rules of certification, the scope of the necessary knowledge and source materials, the structure of the exam, as well as the types of exam questions along with the methods of eliminating incorrect answers** are discussed in detail. You will learn how to read questions and interpret them correctly. At the same time, **you will prepare from the linguistic side - together we will consolidate the English concepts and acronyms concerning the project environment**. Due to the sample sets of questions from individual areas of project management, we recommend the training both, as a **perfect summary just before the PMP® exam**, and as a start of intensive preparation for the exam. The training program **includes time for solving sample test questions prepared by PMI®**. Such objective knowledge test will help you reduce stress and plan your own work, which in turn will increase the chance of a positive result the first time.

## TRAINING OBJECTIVES:

- comprehensive preparation for the PMP® exam
- getting acquainted with the structure of questions and the principles of PMI® certification
- discussion of the project manager's code of ethics
- consolidating and significantly expanding the knowledge acquired during the PMP® Academy
- preparation for CAPM® exam

## WHO IS THIS TRAINING RECOMMENDED TO?:

- project managers and project team members wishing to obtain a PMP® certificate
- people who want to confirm their experience with an international project management certificate
- project team members preparing for CAPM® exam

# PREPARATION FOR THE PMP® EXAM

## TRAINING PROGRAM:

### Application process characteristics

- Characteristics of the PMP exam
- Source materials overview

### Building an effective team

- Building a team, defining a behavior canon for a team
- Negotiating project contracts
- Delegation of privileges to team members and stakeholders
- Providing appropriate training to team members and stakeholders
- Engaging and supporting virtual teams

### Starting a project

- Determining the proper project methodology, project methods and best practices
- Scope, budget, resource, schedule, quality, orders planning and management
- Integration of project planning activities
- Establishment of the project supervision structure
- Planning and managing project/stage closure or transitions between projects/stages

### Implementation of works

- Risk assessment and management
- Evaluation and presentation of the benefits and values of the project
- Communication management
- Engaging stakeholders
- Project artifact, change and problems management
- Ensuring knowledge transfer in order to maintain project continuity

### Keeping the team focused on execution project goals

- Leading a team
- Increasing the efficiency of the team
- Spotting and removing obstacles, handicaps and blockages for the team and removing them
- Conflict management
- Cooperation with stakeholders
- Mentoring relevant stakeholders
- Increasing the effectiveness of the team through the use of emotional intelligence

### Focus on business value

- Project compliance planning and management
- Evaluation and presentation of the benefits and values of the project
- Assessment and response to changes in the external business environment in terms of impact on the scope
- Supporting changes in the organization
- Continuous process improvement

### Concept checking questions (CCQ's)

## Classification of Professional Development Units (PDU) in PMI Talent Triangle

LEADERSHIP: **8**

STRATEGIC AND BUSINESS MANAGEMENT: **8**

TECHNICAL PROJECT MANAGEMENT: **19**

## Our trainings:

